



BSB41007 Cert IV in Human Resources Group 2

In-Centre Training Timetable (9.15am-3.30pm)

2010

Wed 14 th July	BSBWOR402A Promote team effectiveness
Wed 18 th August	TAADES402B Design and Develop Learning Programs
Wed 15 th September	TAADEL401B Plan and organise group based delivery
Wed 13 th October	TAADEL301C Provide training through instruction and demonstration of skills
Wed 10 th November	TAADEL402B Facilitate Group Based Learning (Final prac project)

All assessments completed and handed in

2011

Wed 19 th January	BSBHRM401A Review human resource functions
Wed 16 th February	BSBHRM402A Recruit, Select and Induct Staff
Wed 9 th March	BSBWRK410A Implement industrial relations procedures
Wed 30 th March	BSBHRM403A Support performance management process
Wed 13 th April	BSBCMM401A Make a Presentation

All assessments completed and handed in

Commitment required is attendance at the above workshops and completed assessments by due dates

A total of 10 units must be completed to gain the full Cert IV in HR